



# UNIVERSITY COMPUTING CENTRE

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## WHY CHOOSE US FOR COMPUTER TRAINING?

☛ We Have Modern Computer Training Facilities

☛ We Have Qualified and Dedicated Staff

☛ We Have a STANDBY GENERATOR

☛ We Offer Training Manuals

	Course Title	Course Contents	Duration	Start Dates	Time	Tuition fee and Cost of Manuals
1	Microcomputer Applications <b>For beginners</b>	Introduction to Computers Windows 2003 MS Word 2003 MS Excel 2003 MS Access 2003 Internet and E-mail	7 weeks 2hrs/day	Dec 22, 2008	10:00-12:00hrs	170,000/=
			7 weeks 2 hrs/day	Nov 24	18.00-20.00hrs	170,000/=
2	International Computer Driving License (ICDL) <b>For International recognition</b>	Basic Concepts of IT Using Computer & managing files Ms-Word 2003 Ms-Excel 2003 Ms-Access 2003 Internet & E-mail Ms-Power Point 2003	7 weeks 2 hrs/day	Dec 22,2008	12:00-14:00hrs	250,000/=
3	<b>Desktop Publishing</b>	MS Publisher 2003 Adobe PhotoShop 7 Adobe PageMaker 7.0 Corel Draw 11	7 weeks 2 hrs/day	Jan 5, 2008	14.00-16.00hrs	180,000/=
4	Advanced Microcomputer Applications	Advanced Windows Advanced Word Advanced Excel Advanced Access PowerPoint	7 weeks 2 hrs/day	Dec 1, 2008	18:00-20:00hrs	200,000/=
5	Linux for Beginners	Fundamentals of Linux	7 weeks 2 hrs/day	Dec 1, 2008	16:00-18:00hrs	200,000/=
6	Web Applications and Developments	HTML FrontPage Macromedia Dream weaver Photoshop Macromedia Flash	7 weeks 2 hrs/day	Dec 1, 2008	18.00-20.00hrs	250,000/=
7	Advanced Web Applications and Developments	SQL MySQL PHP	7 Weeks 2 hrs/day	Dec 1, 2008	16.00-18.00hrs	300,000/=
8	IT Essentials I & II	PC Hardware & Software Network Operating Systems Networking	4 month 4 hrs/day	Dec 1, 2008	8.00-12:00hrs	USD 500
9	Database Administration	Database Concepts. Designing and implementing database with Ms Access 2003, Designing and implementing database with SQL Sever 2005	6 weeks 2 hrs/day	Dec 15, 2008	18:00-20:00hrs	350,000/=
10	Statistical Packages	Intermediate Ms Excel Statistical Package for Social Scientist (SPSS)	5 weeks 2 hrs/day	Dec 15, 2008	18.00-20.00hrs	250,000/=
11	Accounting Packages	Introduction to Tally Advanced to Tally	6 weeks	Dec 1, 2008	1800-2000hrs	250000/=



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